



**POLITECHNIKA
GDAŃSKA**



**UCZELNIA
BADAWCZA**
INICJATYWA DOSKONAŁOŚCI

**Uchwała Senatu PG
nr 290/2026/XXVI
z 23 września 2026 r.**

w sprawie: przyjęcia załącznika do Uchwały Senatu PG nr 217/2026/XXVI z 18 marca 2026 r. stanowiącego wersję anglojęzyczną Regulaminu studiów na Politechnice Gdańskiej.

Senat Politechniki Gdańskiej, na podstawie art. 28 ust. 1 pkt. 2 Ustawy z dnia 20 lipca 2018 r. Prawo o szkolnictwie wyższym i nauce (t.j. Dz.U. z 2024 r. poz. 1571 z późn. zm.) uchwala, co następuje:

§ 1 W Uchwale Senatu Politechniki Gdańskiej nr 217/2026/XXVI z 18 marca 2026 r. w sprawie przyjęcia Regulaminu studiów na Politechnice Gdańskiej, zmienionej Uchwałą Senatu PG nr 254/2026/XXVI z 17 czerwca 2026 r., dotychczasowy załącznik otrzymuje oznaczenie nr 1 oraz dodaje się załącznik nr 2, stanowiący wersję anglojęzyczną załącznika nr 1. Treść załącznika nr 2 stanowi załącznik do niniejszej uchwały.

§ 2 W przypadku rozbieżności interpretacyjnych tych samych przepisów w wersji polskiej i angielskiej rozstrzyga wersja polska.

§ 3 Uchwała wchodzi w życie z dniem podjęcia.

Przewodniczący Senatu
Rektor PG

prof. Krzysztof Wilde, czł. koresp. PAN

Załącznik
do Uchwały Senatu PG
nr 290/2026/XXVI z 23 września 2026 r.

Academic Rules

Gdańsk 2026

Table of contents

I. GENERAL PROVISIONS	3
II. ADMISSION TO A DEGREE PROGRAM	4
III. DEGREE PROGRAMS	5
IV. STUDENT RIGHTS AND RESPONSIBILITIES	6
V. COURSE COMPLETION AND THE CREDIT POINT SYSTEM	7
VI. INDIVIDUAL STUDY PLAN	10
VII. REGISTRATION RULES	10
VIII. INTERNSHIPS	11
IX. FINAL THESIS	11
X. REMOVAL FROM THE LIST OF STUDENTS	14
XI. REINSTATEMENT OF STUDENT RIGHTS	14
XII. LEAVE OF ABSENCE	15
XIII. RULES FOR CHANGING THE PROGRAM, MODE OF STUDY, OR UNIVERSITY	15
XIV. SCHOLARSHIPS, AWARDS, AND DISTINCTIONS	16
XV. CONDITIONS AND PROCEDURES FOR THE PARTICIPATION OF EXCEPTIONALLY GIFTED STUDENTS IN UNIVERSITY CLASSES	16
XVI. FINAL AND TRANSITIONAL PROVISIONS	17

These Rules govern full-time and part-time degree programs at Gdańsk University of Technology and set out the rights and obligations of students. They apply to all students and staff of the University.

These Rules are adopted pursuant to the Act of 20 July 2018 – Law on higher education and science (consolidated text, Journal of Laws of 2024, item 1571, as amended), hereinafter referred to as the Act, and the Statute of Gdańsk University of Technology.

I. GENERAL PROVISIONS

§1

In these Rules, the following terms shall have the meanings set out below:

credit deficit - the total number of ECTS credits for courses not successfully completed across all semesters;

learning outcomes - the knowledge, skills, and social competencies acquired through the learning process;

student account in the Moja PG system - an account in the University's Moja PG system containing, in particular, information on the student's academic record and current student status;

individual study plan – a study program or study plan tailored to a student's academic interests or current circumstances;

individual research program – an individualized course of study for outstanding second-cycle students linked to the conduct of research within research projects;

interdisciplinary research program – individual research studies whose curriculum spans at least two academic disciplines and allows students to earn a degree in more than one field of study;

course outline – a document describing a course, including in particular its objectives and intended learning outcomes, ECTS credits, prerequisites, class formats, methods and procedures for assessing learning outcomes, course content, required and recommended reading, course completion requirements, and the name of the faculty member responsible for the course;

cohort curriculum - the program of study applicable to students admitted in a given academic year;

module – a course or a group of courses;

course coordinator – the faculty member responsible for the proper delivery of a course by all instructors involved in teaching it and for awarding the final grades to students enrolled in the course;

course instructor – the faculty member responsible for teaching a particular class component of a course (e.g., lectures, tutorials, laboratory classes);

thesis supervisor – a faculty member or, where applicable, a person not employed by Gdańsk University of Technology who is responsible for supervising and supporting a student in the preparation of the diploma thesis;

study plan – the schedule for completing the courses included in the curriculum;

recognition of prior learning (RPL) – a procedure that enables admission to a degree program and the recognition of up to 50% of ECTS credits based on knowledge, skills, and social competencies acquired outside formal education or higher education studies;

repeating a failed course – retaking a course that has not been successfully completed, including all required classes, assessments, and examinations;

thesis – unless a specific type is indicated, the term refers to all final theses, including bachelor's theses, engineering theses, and master's theses;

study program – the description of intended learning outcomes and the educational process leading to their achievement, including ECTS credits assigned to individual modules of the process;

course – a component of a study program with defined learning outcomes and a specified number of ECTS credits;

reinstatement of student status – the process allowing a student who has been removed from the student register to return to studies;

ECTS credits – credits in the European Credit Transfer and Accumulation System representing student workload required to achieve learning outcomes;

semester enrollment – a dean's decision allowing a student to proceed with the courses scheduled for a given semester;

year of study – two consecutive semesters: an odd-numbered semester and an even-numbered semester. For first-cycle programs lasting seven semesters, the final year includes semester 7. For second-cycle programs lasting three semesters, the first year includes semesters 1 and 2, and the second year ends after semester 3.

II. ADMISSION TO A DEGREE PROGRAM

§2

1. Studies at Gdańsk University of Technology may be undertaken through:
 - 1) admission,
 - 2) transfer from another domestic or international higher education institution,
 - 3) recognition of prior learning.
2. International students may also undertake and pursue studies in accordance with Article 323 of the Act.
3. The Senate of Gdańsk University of Technology sets the admission requirements and procedures for degree programs.
4. A student may transfer from another higher education institution (hereinafter referred to as the "home institution") to Gdańsk University of Technology with the approval of a person authorized by the rector, in accordance with the following rules:
 - 1) A student may transfer after completing a semester.
 - 2) A student applying for transfer shall submit an application no later than one month before the start of the next semester.
 - 3) A student admitted by transfer is required to:
 - a) take the oath specified in the Statute of Gdańsk University of Technology,
 - b) accept the agreement referred to in §9(1)(4) of these Rules,
 - c) complete the required training referred to in §3(6).
 - 4) A refusal of transfer admission shall be issued as an administrative decision.
 - 5) Detailed rules on transfer and recognition of prior learning in the event of a change of study program, faculty, or institution are set out in University Procedure No. 11.
5. Recognition of prior learning shall be conducted in accordance with the following rules:
 - 1) Applications for admission based on recognition of prior learning shall be reviewed by a committee appointed by the rector's authorized representative.
 - 2) Prior learning may be recognized only to the extent that it corresponds to the intended learning outcomes specified in the study program.
 - 3) No more than 50% of the ECTS credits assigned to the study program may be recognized through the recognition of prior learning process.
 - 4) Admission decisions shall be based on the results of the recognition of prior learning assessment.
 - 5) The dean may appoint an academic advisor for a student admitted on the basis of recognition of prior learning.
 - 6) Detailed rules governing the recognition of prior learning at Gdańsk University of Technology are set out in separate rules.

§3

1. Upon admission, a student is assigned a student ID number and provided with a University email account and an individual student account in the Moja PG system.
2. A person admitted to a degree program acquires student status upon taking the oath set out in the Statute of Gdańsk University of Technology.
3. The taking of the oath is formally confirmed through the student's individual account in the Moja PG system.
4. Students are entitled to receive a student ID card.
5. A student's rights and responsibilities end upon graduation or removal from the student register. However, graduates of first-cycle degree programs retain student status until October 31 of the year in which they graduate, except that they are not eligible for student financial aid.
6. During their first month at Gdańsk University of Technology, students are required to complete a series of orientation sessions, including health and safety, library services, the academic rules, the Moja PG system, and distance learning. New students may also participate in an orientation session covering student rights and responsibilities. The session is organized by the Gdańsk Tech Student Government in cooperation with the Student Parliament of the Republic of Poland.

7. Students who fail to complete the training described in paragraph 6 may not be permitted to attend classes.
8. The rector has overall authority for all students, while the dean has overall authority for students of the respective faculty.

III. DEGREE PROGRAMS

§4

1. Degree programs are offered in designated fields of study, at specified degree levels and academic profiles, in accordance with the applicable study program.
2. Degree programs may be offered full-time or part-time.
3. Teaching may take the form of lectures, seminars, tutorials, laboratory classes, workshops, and project work.
4. Teaching may also be delivered online. Detailed rules for online teaching are set out in University Procedure No. 10.
5. Students of Gdańsk Tech may complete part of their studies at other higher education institutions, including institutions abroad. Likewise, students from other institutions may complete part of their studies at Gdańsk University of Technology under agreements concluded between the institutions.

§5

1. The academic year runs from 1 October to 30 September. It is divided into two semesters (winter and summer) and includes teaching periods followed by an examination period (main and resit), professional placements, and vacation periods.
2. The rector approves the academic calendar after consulting the Gdańsk Tech Student Government and publishes it on the University website no later than one month before the start of the academic year.
3. The dean approves and publishes the part-time study timetable for each faculty on the faculty website no later than one month before the first session.
4. For full-time first-cycle studies, classes in the final semester last 10 weeks.
5. For full-time studies, the main examination period lasts at least 10 consecutive days, and the resit examination period at least 6 consecutive days. Days are counted excluding Sundays and public holidays.
6. The rector or the dean may suspend scheduled classes on specific days or at specific times where justified.

§6

1. Study programs are published in the Public Information Bulletin (BIP) within 14 days of their approval. Any changes made during the course of a degree program are published in the BIP at least one month before the start of the semester to which they apply.
2. Course outlines are prepared in the Moja PG portal by the course coordinator and published in the ECTS Catalog by the study program and ECTS Catalog coordinator:
 - 1) for courses included in the study program and study plan, within 14 days of approval of the relevant study program;
 - 2) for elective courses offered in a given semester, no later than 14 days before student registration opens in the Moja PG portal.
3. Course outlines may be updated during the course of a degree program, subject to paragraph 2.
4. The detailed class schedule, including the names of instructors, is published in the Moja PG portal or on the faculty website at least 7 days before the start of each semester.
5. Faculty members shall publish their office hours no later than 14 days after the start of classes.

§7

1. Students are organized into class groups. Each class group is represented by a class representative, and each year of study by a year representative. Class and year representatives are elected in accordance with the Rules of the Gdańsk Tech Student Government. Their rights and responsibilities are set out in those rules.
2. At the faculty level, students are represented by the Faculty Student Council (WRS). The Council serves as the principal representative body for students within the faculty and works to promote their interests and support initiatives aimed at enhancing the quality of education and the student experience.
3. The responsibilities of the Faculty Student Council include in particular:
 - 1) representing students before the faculty authorities,
 - 2) providing opinions on matters affecting students, as provided for in the Rules of the Gdańsk Tech Student Government,
 - 3) supporting initiatives aimed at improving the quality of education and student life within the faculty.

§8

1. In degree programs taught in a foreign language, examinations, assessments, final theses, and thesis defenses shall normally be conducted in that language. In exceptional circumstances, the dean may decide otherwise.
2. Study programs for a given field of study, mode of study, and degree level may provide for selected courses to be taught in a foreign language. Examinations and assessments for such courses shall normally be conducted in that language.
3. Selected classes that are normally taught in Polish may be delivered in a foreign language. This applies where classes are taught or co-taught by international faculty members or other specialists from abroad, or where international students participate in the classes. In such cases, the language of assessment shall be agreed by the instructor and the class representative acting on behalf of the group.
4. With the dean's approval, the language of instruction for a selected course in second-cycle studies may be changed to a foreign language.
5. For degree programs taught in Polish, the dean may authorize the submission of final theses in a foreign language.

IV. STUDENT RIGHTS AND RESPONSIBILITIES

§9

1. Students are required to:
 - 1) comply with their oath and with the rules and regulations in force at Gdańsk Tech,
 - 2) participate in training sessions and classes in accordance with the Academic Rules,
 - 3) take exams, complete professional placements, and meet other requirements set out in the study program,
 - 4) pay tuition and fees in accordance with University regulations and accept the agreement between Gdańsk Tech and the student,
 - 5) notify their home faculty without delay of any changes to their name, address, or other data relevant to the receipt of financial aid,
 - 6) check University announcements published on the website and the eLearning platform, as well as messages sent to their University email account and Moja PG account, within 7 days of receipt,
 - 7) use their University email account for all correspondence with the University concerning their studies, except in individual cases or proceedings governed by separate laws or internal regulations.
2. The agreement template referred to in paragraph 1(4), as approved by the rector, is available on the Gdańsk Tech website.

§10

1. Students have the right to:
 - 1) be treated with dignity and respect by all members of the University community,
 - 2) acquire knowledge and skills and pursue their academic interests,
 - 3) transfer and recognition of ECTS credits, as provided in §16,
 - 4) study under an individualized study plan, as provided §17,
 - 5) have absences excused and take a leave of absence, including a leave of absence that allows them to complete required assessments, as provided in §13 (4), §13(9), and §28,
 - 6) change their degree program, as provided in §29,
 - 7) transfer between full-time and part-time study modes, as provided in §29,

- 8) take a committee examination (or assessment), with an observer indicated by the student, as referred to in §14 ust. 5-10,
 - 9) retake classes due to unsatisfactory academic performance,
 - 10) use the University library resources,
 - 11) participate, through their representatives, in the decision-making of the University's governing bodies, in accordance with the Act and the University Statute,
 - 12) submit proposals regarding study programs to the dean of the faculty offering the program,
 - 13) provide feedback on the teaching process, in accordance with the Act and the University Statute,
 - 14) raise matters related to their studies with the dean of the faculty,
 - 15) receive student financial aid in accordance with the Act and the regulations issued thereunder,
 - 16) join student organizations and academic clubs,
 - 17) participate in research, development, and applied projects carried out at Gdańsk Tech,
 - 18) receive awards and distinctions, as referred to in §30 and §31,
 - 19) receive notifications of changes to the study program during the course of studies via their Moja PG account within 14 days of such changes being introduced,
 - 20) receive information related to their studies via their Moja PG account at least 7 days in advance,
 - 21) submit applications using electronic forms available in the Moja PG system and in any other manner provided for by applicable law.
2. A student with a disability has the right, within 30 days of the start of the semester or within 14 days of the relevant circumstances arising, to:
 - 1) apply to the dean for an individualized mode of assessment and examination,
 - 2) apply to the dean for the appointment of a faculty-level supervisor to assess the student's needs and ensure appropriate academic accommodations.
 3. A pregnant student and a student who is a parent have the right to:
 - 1) pursue full-time studies under an individualized study plan until completion of their degree,
 - 2) take leaves of absence as provided in §28(3) and (6).

§11

1. With the dean's approval, a full-time student may attend courses in another degree program. If the program belongs to a different faculty, approval from the dean of that faculty is also required.
2. With the dean's approval, a student may study at another university or participate in courses offered by that university as part of national, European, or international education programs. During such studies, the student remains fully enrolled at Gdańsk Tech.
3. A student studying at another university who completes an individualized study plan approved by the dean and earns the required number of ECTS credits for a given semester is eligible to progress to the next semester.

§12

A student is subject to disciplinary action for violating the regulations in force at Gdańsk Tech and for conduct unbecoming of a student, in accordance with the Act

V. COURSE COMPLETION AND THE CREDIT POINT SYSTEM

§13

1. Attendance in classes is mandatory.
2. The instructor responsible for the course records attendance in tutorials, laboratory classes, project classes, seminars, workshops, language classes, and physical education classes. Attendance may also be recorded in lectures.
3. A student whose behavior poses a threat to the health or safety of others, or who disrupts or prevents the proper conduct of a class, may be removed from the class. In such cases, the absence is considered unexcused.
4. During the semester, a student may excuse an absence by showing a medical certificate or other proof of a valid reason (up to 3 consecutive classes of the same type). The excuse must be submitted as soon as possible after returning, and no later than 7 days after coming back to class. If there are doubts about a medical certificate—especially from a teleconsultation or with incomplete information—the dean decides whether the absence is excused.
5. A course page must be created for each course on the eNauczanie PG platform. The page must include the course assessment requirements, materials, and course announcements, including the results referred to in paragraph 7. The course page must be linked to the course and made available to students no later than the first day of classes. The course coordinator is responsible for linking the course page to the course in the Moja PG system.

6. Students must be notified of the dates of all assessments at least 7 days in advance.
7. The results of tests, lab reports, projects, and other assessed work must be posted on the eNauczenie PG platform within 14 days after the submission deadline.
8. Students may take the exam or complete the assessment for a course only if they have met the requirements set out in the course assessment requirements. They must be notified of their eligibility no later than 3 days before the scheduled exam or assessment.
9. An unexcused absence from an exam results in the loss of one examination date.
10. A student may apply to the dean for an extension of the examination period if they have an excused absence from an exam or course assessment, in particular due to:
 - 1) illness – by submitting a medical certificate as soon as the reason for the absence no longer exists,
 - 2) another exam scheduled under the Gdańsk Tech study plan or representing the University at academic, sporting, or other official events – before the start of the examination period.
11. Course grades are posted to students' individual accounts in the Moja PG system.
12. A student has the right to review their graded work within 14 days of the results being announced and before the resit examination (if applicable). This includes all physical and electronic forms of assessment, in particular: tests, presentations, projects, preliminary thesis projects, and examinations.
13. A student may apply to the dean for recognition of learning outcomes through documented involvement in student research groups, research projects, or industry projects. Detailed conditions are set out in the faculty regulations.

§14

1. The dean announces the examination schedule in consultation with year representatives at least 7 days before the start of the examination period.
2. In addition to the regular examination or course assessment, a student is entitled to one resit attempt, held by the end of the resit examination period and graded according to the same grading scale as in the regular period.
3. The instructor responsible for the course may schedule an additional assessment or exam (a “zero attempt”) held before the regular examination date and set the rules for participation and eligibility. The results of this assessment or exam must be announced no later than 3 days before the regular examination date.
4. The results of the regular assessment or examination must be made available to students within 14 days, and no later than 5 days before the resit examination.
5. The dean may require that an examination or final assessment be retaken before a faculty committee, in particular where:
 - 1) irregularities occurred during the examination or in its assessment,
 - 2) the scope of the examination exceeds that specified in the course syllabus,
 - 3) the instructor failed to comply with the deadlines set out in §13 (6)-(8) and §14(4).
6. A request for a committee review of an examination or final assessment may be submitted by a student, a designated representative of the Gdańsk Tech Student Government, or the examiner within 14 days of the announcement of the results, together with a detailed statement of the grounds for the request.
7. A committee review of an examination or final assessment is conducted by a committee composed of:
 - 1) the dean, as chair,
 - 2) the examiner who conducted the contested examination or assessment,
 - 3) a subject specialist appointed by the dean in the relevant or related field,
 - 4) a subject specialist nominated by the student in the relevant or related field.
8. At the student's request, a representative of the Gdańsk Tech Student Government may be included on the examination committee referred to in paragraph 5.
9. The examination or final assessment before a committee may be conducted in written or oral form. The decision on the form is made by the chair of the examination committee.
10. The result of the examination or final assessment before a committee is determined by the dean and the subject specialists appointed by the dean and the student. The result is recorded in the course assessment record by the chair of the committee or a person designated by the chair.

§15

1. The course coordinator enters the course grade into the course assessment record in the Moja PG system. In justified cases, the grade may be entered by the head of the department/unit, the dean, or the director/head of a teaching unit outside a faculty.

2. The course coordinator is required to submit the completed course assessment record to the Dean's office by the deadline set by the dean. If a grade entered in the course assessment record is changed, the course coordinator must report the revised grade to the Dean's office within 3 days of the change. After 14 days from the start of the following semester, the coordinator may not change a grade without the dean's approval.
3. The course coordinator must retain graded examinations, tests, projects, reports, and preliminary thesis work until at least the end of the semester following the semester in which they were completed.

§16

1. All course components making up a subject included in the study plan for a given semester are assessed jointly. In addition to a grade, each course is assigned ECTS credits reflecting the workload required to complete it. The number of ECTS credits must be a whole number. The following grading scale is used:

Grade	
in words	numerical value
very good	5,0
good plus	4,5
good	4,0
satisfactory plus	3,5
satisfactory	3,0
unsatisfactory	2,0

2. If a course is completed abroad, the dean decides on the grade based on the available documentation.
3. Unsatisfactory (2.0) is a failing grade and means that the course has not been passed. If there is no basis for awarding a grade under the criteria set out in the course outline, the course is recorded as not passed without a grade.
4. Students earn ECTS credits for successfully completing a course, regardless of the passing grade received. A course that has already been completed may not be repeated. If a student moves to a different cohort, the dean decides whether the course may be repeated.
5. The nominal number of ECTS credits assigned to each semester of study is defined in the study program. The total number of ECTS credits obtained upon completing all courses may exceed the nominal number of credits assigned to a given semester in the study program. Any excess credits are recorded in the diploma supplement.
6. The relevant study program committees assign ECTS credit values to individual courses in accordance with the requirements set out in the Rector's regulation on the rules for establishing, conducting, and discontinuing degree programs at Gdańsk University of Technology.
7. No ECTS credits are assigned to the diploma examination.
8. The weighted grade point average (for a given semester or multiple semesters, as well as for the entire period of study) is calculated using the following formula:

$$\text{weighted average grade} = \frac{\sum o_i p_i}{\sum p_i}$$

where: o_i - the grade received for the i th course,

p_i - the number of ECTS credits assigned to the i th course.

9. Courses that are not assigned ECTS credits or are completed without a grade are not included in the calculation of the weighted grade point average.
10. The weighted grade point average for a semester is calculated based on grades from all courses. If a grade is missing for any course, no weighted grade point average is calculated for that semester.

VI. INDIVIDUAL STUDY PLAN

§17

1. A student may pursue their studies under an individualized study arrangement, which may include an individualized study program or an individual study plan, in accordance with the rules established by the dean.
2. The dean may approve an individualized study program for students who:
 - 1) have achieved a high grade point average after the first semester (or any subsequent semester) of a first-cycle degree program or have achieved a high grade point average during their first-cycle studies in the case of a second-cycle degree program, subject to paragraph 3;
 - 2) have a record of academic achievement or are actively involved in research projects or research teams at the University;
 - 3) complete part of their studies at another institution;
 - 4) wish to pursue an individual research program or another individualized educational pathway, including an individualized interdisciplinary program.
3. The dean may approve an individualized study program for recipients of the Gdańsk Tech Talent Scholarship starting in their first semester of study
4. The detailed conditions for studying under an individualized study program at each faculty are governed by faculty rules, approved by the faculty boards after obtaining a written opinion from the relevant faculty bodies of the Gdańsk Tech Student Government.
5. The detailed conditions for individual research programs are set by the rector, after consulting the Gdańsk Tech Student Government.
6. The selection of courses in an individualized study program must ensure that the learning outcomes defined for the degree program are achieved, and in the case of individualized interdisciplinary studies, that the learning outcomes of at least two fields of study are met.
7. The dean appoints a supervisor for a student pursuing an individualized study program.
8. At the request of a pregnant student or a student who is a parent, the dean approves an individual study plan for full-time studies.
9. Upon a student's request submitted within 14 days from the start of the semester, the Dean may approve an individual study plan for students who:
 - 1) complete part of their studies at another institution,
 - 2) are enrolled in more than one degree program,
 - 3) have transferred to a different degree program or faculty,
 - 4) have a disability,
 - 5) are repeating a semester and may take courses from higher semesters,
 - 6) are returning from a leave of absence, have been reinstated as students, or are transferring from another institution,
 - 7) are unable to attend classes according to the study plan due to a documented medical condition,
 - 8) are athletes with national or international achievements,
 - 9) are active members of student organizations at the university level or higher.
10. Students pursuing an individual study program or an individual study plan are subject to the academic rules, with due regard to the deadlines specified in their study plan.
11. The curriculum and study plan for individual research program, including an interdisciplinary individual program, are agreed by the student and their academic supervisor in accordance with the rules referred to in paragraph 4, and approved by the dean.
12. Upon a request from a second-cycle student, the duration of studies may be extended by one additional semester during which the student undertakes a long-term research and industry internship. The internship is assigned 30 ECTS credits. The conditions for carrying out the internship are set out in a separate rules approved by the Rector. Approval for the internship is granted by the dean.

VII. REGISTRATION RULES

§18

1. Registration for the first semester is based on enrolment on the list of students.
2. A student's registration for future semesters is based on academic progress, measured by the number of ECTS credits earned, and is conditional upon completion of mandatory training referred to in §3(6).
3. Registration for subsequent semesters is conditional on a credit deficit not exceeding 12 ECTS credits, calculated up to the semester for which registration is taking place.

4. Registration for the final semester of first-cycle studies is conditional on passing all courses in even-numbered semesters for programs lasting an odd number of semesters, or all courses in odd-numbered semesters for programs lasting an even number of semesters.
5. If the credit deficit exceeds 18 ECTS credits, proceedings for removal from the list of students are initiated.
6. A credit deficit resulting from failed courses in a given semester should be cleared within one academic year. If a student fails to meet this requirement, the dean decides whether the student is registered for the failed semester, placed on a break before repeating the semester, or removed from the list of students, depending on the size of the credit deficit and the number of courses failed once or multiple times.
7. The deadline for retaking failed courses is posted in the student's Moja PG account and is available in the university portal.
8. A student who retakes failed courses is required to pay fees in accordance with the agreement referred to in §9(1)(4) and the Rector's regulation on fees for educational services at Gdańsk University of Technology.

VIII. INTERNSHIPS

§19

1. Internships are an integral part of the study program and must be passed as part of the study requirements.
2. Internships are completed in both full-time and part-time studies in the scope defined in the study program approved by the University Senate.
3. The purpose of the internship is to provide practical verification of selected learning outcomes in terms of knowledge, skills, and social competences acquired during the degree program, or to prepare for the degree thesis.
4. Internships are assigned ECTS credits in accordance with the study program.
5. Internship coordination is carried out by coordinators appointed by the dean, hereinafter referred to as "Internship Coordinators."
6. Detailed rules governing internships, their assessment, and student obligations during the internship are set out in separate regulations.
7. At the student's request, the Internship Coordinator may approve prior work experience, in particular employment, internships, or volunteer work, as fulfilling the internship requirement, provided that it enables the achievement of the learning outcomes specified in the study program.

IX. FINAL THESIS

§20

The award of a diploma is conditional upon the achievement of the learning outcomes and ECTS credits specified in the study program and passing the diploma examination. For master's programs and integrated master's programs, this also includes a positive thesis evaluation. For bachelor's programs, a thesis is required only where specified in the study program.

§21

1. A student prepares the thesis under the supervision of a thesis supervisor, who must hold at least a doctoral degree. Upon consultation with the faculty board, an engineering or bachelor's thesis may also be supervised by an academic teacher holding the professional title of engineer or master's degree.
2. The dean, after consulting the faculty board, may approve the preparation of a thesis under the supervision of a specialist from outside Gdańsk Tech.
3. At the student's request, endorsed by the thesis supervisor, the Dean may approve the submission of the thesis in the form of a published or accepted article for publication in a peer-reviewed journal or conference proceedings (in accordance with the current ministerial list, worth at least 100 points), related to the learning outcomes achieved for the given degree program, level, and profile of studies. In addition, a self-report is required. In the case of multi-author publications, the graduating student must be the first author.
4. A thesis reviewer (depending on the study level) may only be a person who meets the requirements for acting as a thesis supervisor specified in paragraphs 1 and 2. The thesis reviewer may not be a thesis consultant or a co-author of the article referred to in paragraph 3.

5. A group thesis must be prepared as a single joint document. The division of work must be clearly specified in the thesis. The supervisor's and reviewer's evaluations must be prepared separately for each author of the joint thesis, and both the supervisor's and reviewer's grades must refer to the work completed by each author individually.
6. Detailed rules on the thesis process are set out in separate rules issued after obtaining the written opinion of the Student Government of Gdańsk Tech.
7. Thesis topics for first- and second-cycle studies are announced and entered into the Moja PG system at least 10 months before the end of the thesis semester.
8. Before being approved, the thesis is checked for originality, including using the Unified Anti-Plagiarism System. The rules for thesis verification and approval at Gdańsk Tech are set out in University Procedure No. 3.
9. A thesis is considered successfully submitted upon meeting all of the following conditions:
 - 1) submission of a declaration of independent thesis authorship,
 - 2) uploading the thesis, together with its attachments, to the university thesis repository via the Moja PG system,
 - 3) approval of the thesis by the supervisor and its submission for review.
10. The effective date of thesis submission is the date on which the thesis is approved by the supervisor and submitted for review. In exceptional cases requiring the thesis to be re-uploaded, the dean determines the effective date of submission.
11. A student shall submit the supervisor-approved thesis in electronic form no later than:
 - 1) the first day of the main examination period in the thesis semester for first-cycle studies,
 - 2) 30 April for second-cycle studies ending in the winter semester,
 - 3) 30 September for second-cycle studies ending in the summer semester.
12. A student registered for the thesis semester of second-cycle studies who fails to submit the thesis within the timeframe specified in these rules shall be removed from the list of students. At the student's request, the dean may, in exceptional cases and after consulting the thesis supervisor, extend the deadline for thesis submission, provided that the student has passed all courses except the thesis.
13. Submission of a master's thesis by a student who has been removed from the list of students and subsequently reinstated is treated as repeating the course "Master's Thesis" taken in the thesis semester.
14. The supervisor and the reviewer prepare their reviews in the Moja PG system within 14 days from the date the thesis is submitted for review.
15. The final grade for the Master's Thesis, Engineering Design Project, Engineering Thesis, or Bachelor's Thesis is, depending on the thesis examination rules referred to in paragraph 6, the average of the positive grades awarded by:
 - 1) the thesis supervisor and the reviewer, or
 - 2) the examination committee,

rounded in accordance with the grading scale applicable at Gdańsk University of Technology as set out in §16(1), as shown in the table below:

c – arithmetic mean	$3,00 \leq c < 3,25$	$3,25 \leq c < 3,75$	$3,75 \leq c < 4,25$	$4,25 \leq c < 4,75$	$4,75 \leq c$
Descriptive assessment	satisfactory	satisfactory plus	good	good plus	very good

16. If the reviewer issues a negative grade, the dean appoints an additional reviewer or establishes a committee to carry out the final evaluation of the contested thesis (committee assessment). A second negative evaluation is final.

§22

1. In second-cycle studies, the diploma examination may be open at the student's request submitted to the dean no later than the day the thesis is submitted, or as specified in the thesis examination rules.
2. A notice of an open diploma examination shall be published on the faculty website no later than 7 days before the scheduled date of the examination. The notice includes the composition of the examination committee, the date and venue of the examination, the student's name, and the thesis title.

3. The open diploma examination consists of a public and a closed part. In the public part, the student presents the thesis and answers questions related to it. In the closed part, the student answers questions concerning the field of study in the presence of the examination committee only.

§23

1. Admission to the diploma examination is subject to completion of all semesters in accordance with the study program, including mandatory training and internships, attainment of the required number of ECTS credits, and, for second-cycle studies, a positive thesis evaluation and final approval of the plagiarism report in the Unified Anti-Plagiarism System by the thesis supervisor.
2. The dean or a person authorized by the dean determines the composition of the examination committee and the date of the diploma examination.
3. The student is notified of the date of the diploma examination via their individual account in the Moja PG system at least 7 days before the scheduled date of the examination.
4. The chair of the diploma examination committee should be the dean or an academic teacher employed as a professor or university professor.
5. For first-cycle studies, the diploma examination committee may also be chaired by an academic staff member holding at least a doctoral degree.
6. The diploma examination must be held within two months of the date on which the requirements set out in paragraph 1 have been met.

§24

1. The diploma examination is an oral examination. It is graded using the grading scale set out in §16(1), with the final result rounded to the nearest applicable grade.
2. The examination consists of at least three questions covering the student's field of study.
3. A failing grade on any question requires the student to retake the examination.
4. Only one retake is permitted.

§25

1. Graduates receive diplomas confirming the completion of higher education and the award of the relevant professional title.
2. The final result of first-cycle studies is calculated to two decimal places according to the following formula:

$$w = 0,8a + 0,2c$$

where:

a - the final weighted average grade calculated in accordance with the rules set out in §16,
c - the positive grade obtained in the diploma examination.

3. The final result of second-cycle studies is calculated to two decimal places according to the following formula:

$$w = 0,6a + 0,3b + 0,1c$$

where:

a - the final weighted average grade calculated in accordance with the rules set out in §16,
b - the positive grade obtained for the thesis,
c - the positive grade obtained in the diploma examination.

The diploma shows the final result of studies (as referred to in paragraphs 2 and 3) according to the following grading scale:

Grading scale	Final degree result
$w \geq 4,50$	very good
$4,10 \leq w < 4,50$	good plus
$3,70 \leq w < 4,10$	good
$3,30 \leq w < 3,70$	satisfactory plus
$3,00 \leq w < 3,30$	satisfactory

4. In justified cases, the diploma examination committee may raise the final result of studies, calculated in accordance with paragraph 2 or 3, by half a grade.
5. A distinction may be awarded under the conditions set out in §31.
6. Before receiving the diploma, a graduate must settle all obligations towards Gdańsk Tech.
7. A student who fails to attend the diploma examination for justified reasons or receives a failing grade may retake the examination within two months of the original date.
8. A student who receives a failing grade on the second attempt at the diploma examination is removed from the list of students in accordance with §26(1)(3).

X. REMOVAL FROM THE LIST OF STUDENTS

§26

1. A person authorized by the rector removes a student from the list of students in the following cases:
 - 1) failure to commence studies,
 - 2) withdrawal from studies,
 - 3) failure to submit the thesis or take the diploma examination within the required deadline,
 - 4) disciplinary expulsion from the university.
2. A person authorized by the rector may remove a student from the list of students in the following cases:
 - 1) failure to participate in core courses,
 - 2) lack of academic progress,
 - 3) failure to complete a semester or academic year within the required deadline,
 - 4) failure to pay tuition or other fees.
3. Proceedings for removal from the list of students are initiated by notifying the student of the initiation of proceedings in the Moja PG system and by setting a deadline for the student to explain the circumstances of the case.
4. If there are no grounds for withdrawing from the decision to remove the student, the rector's authorized representative decides to remove the student from the list of students and informs the student in accordance with applicable regulations
5. Decisions referred to in paragraph 4 may be appealed to the rector for reconsideration. The rector's decision is final.
6. A student is considered not to have started their studies if they do not take the oath within 7 days of the start of the academic year in which they were admitted.
7. A student is removed from the list of students if they have four unjustified absences from the same type of core classes within a course included in the curriculum.
8. A student is removed from the list of students following withdrawal from the program:
 - 1) upon submission of a withdrawal statement via the Moja PG system,
 - 2) due to failure to submit a registration request in the case referred to in §28(9).
9. A student who has been enrolled in a given semester three times and has not passed it may be removed from the list of students due to lack of academic progress.
10. A student removed from the list of students is required to settle all obligations towards Gdańsk Tech, in particular to pay any outstanding fees.

XI. REINSTATEMENT OF STUDENT RIGHTS

§27

1. The dean decides on reinstatement of student rights.
2. A person who was previously a student of Gdańsk Tech and discontinued their studies after earning at least 45 ECTS credits in a given program may apply for reinstatement of student rights under the conditions set out in paragraphs 2–9, except for persons removed from the list of students under §26(1)(4).
3. A person applying for reinstatement of student rights more than three years after being removed from the list of students is required to pass a reactivation examination under rules set by the dean.
4. A person who does not meet the conditions set out in paragraphs 2 and 3 may be readmitted to the program under the general admission rules for first- or second-cycle studies.

5. A person applying for reinstatement of student rights submits an application to the dean at least 30 days before the start of the semester.
6. Reinstatement is effective in the semester determined by the dean, provided the applicant meets the specified conditions.
7. A student who is reinstated must complete any outstanding curriculum requirements within the scope and timeframe specified by the dean. However, no additional curriculum requirements shall be imposed on a student reinstated within three years of being removed from the student register for failing to submit a master's thesis.
8. Students reinstated to the semester in which they were enrolled prior to being removed from the student register, or to a lower semester, are required to pay the applicable fee for repeating any courses they have not successfully completed, in accordance with the rector's regulations for the relevant academic year.
9. Students who were removed from the student register from programs that are no longer offered by Gdańsk Tech may, with the dean's approval, be reinstated to a related program. In such cases, the dean may require them to complete additional curriculum requirements.
10. Students who have been reinstated twice and subsequently removed from the student register from the same program and at the same degree level are not eligible for further reinstatement.
11. Reinstatement of student status is not permitted if more than five years have passed since a student's removal from the student register.

XII. LEAVE OF ABSENCE

§28

1. A student who meets the requirements for enrollment in the following semester may, prior to the start of the semester, be granted a semester-long or academic-year leave of absence, subject to paragraphs 2 and 3. A student may also be granted a leave of absence that allows them to complete examinations and other assessments required under the study program.
2. A student may be granted a first leave of absence only if they meet the requirements for enrollment in the second semester. This restriction does not apply to medical leave, pregnancy leave, or parental leave, which may also be requested during the first semester.
3. During a semester, a student may be granted only medical leave, pregnancy leave, or parental leave.
4. The dean grants a leave of absence upon a student's request submitted through the Moja PG system.
5. During a leave of absence, a student retains student status. Eligibility for financial aid is governed by the Gdańsk University of Technology Student Benefits Rules.
6. The dean shall grant the leave of absence referred to in §10(3)(2) to a student who is a parent, provided that the request is submitted within one year of the child's birth and is supported by a medical certificate or the child's birth certificate.
7. The dean may grant medical leave to a student suffering from a long-term illness upon presentation of a medical certificate. If the student is enrolled in multiple study programs, the medical leave shall apply to all programs.
8. In justified cases, the rector may grant a leave of absence for a period exceeding one year (extended leave of absence).
9. Upon completion of a leave of absence, a student is required to submit a re-enrollment request via the Moja PG system no later than 14 days before the start of the semester in which they intend to resume studies. Failure to submit the request within this deadline shall be deemed a withdrawal from studies and shall result in the initiation of proceedings for removal from the student register.
10. A student returning from medical leave must submit, together with the re-enrollment request, a current medical certificate confirming their fitness to resume studies.
11. A student returning from a leave of absence may be required by the dean to complete any curricular differences resulting from changes made to the study program during the leave period.

XIII. RULES FOR CHANGING THE PROGRAM, MODE OF STUDY, OR UNIVERSITY

§29

1. A student may change their program of study upon completion of a semester.

2. A student applying for a change of program of study shall submit a request at least 30 days before the start of the following semester.
3. A student who has completed the first semester may transfer to another program offered by their home faculty at Gdańsk Tech with the dean's approval, or apply to transfer to a program offered by another faculty, subject to the approval of both deans.
4. A student transferring credit for coursework completed in another degree program or at another faculty within Gdańsk Tech will be awarded the number of ECTS credits assigned to the equivalent courses and placements in the receiving degree program.
5. Detailed rules for the transfer of credits and the recognition of learning outcomes when changing a degree program, mode of study, or faculty are set out in University Procedure No. 11.
6. A student may transfer from Gdańsk Tech to another higher education institution in Poland with the approval of the receiving institution, provided that the student has fulfilled all obligations under the regulations of Gdańsk Tech.
7. A student who transfers to another higher education institution will be removed from the Gdańsk Tech student register once the student's records have been transferred to the receiving institution.

XIV. SCHOLARSHIPS, AWARDS, AND DISTINCTIONS

§30

1. Students may apply for financial aid funded by the state budget. Detailed rules governing the award of financial aid are set out in the Gdańsk Tech Benefit Rules.
2. Scholarships other than those specified in the regulations referred to in paragraph 1 (scholarships from the Internal Scholarship Fund or awarded by natural persons, legal entities, or local government units), as well as cash and in-kind awards, shall be granted on the basis of a rector's regulation, a dean's decision, or other detailed legal provisions; however, the funding for these scholarships and awards may not come from the scholarship fund.

§31

1. The dean may request the rector to award a diploma with distinction to a graduate who meets all of the following conditions:
 - 1) has obtained a weighted average GPA of no less than 4.5 for the entire degree program, or has demonstrated outstanding research achievements related to the field of study, documented no later than 7 days before the diploma examination;
 - 2) has received a grade of 5.0 (excellent) for the diploma thesis, if required by the study program,
 - 3) has received a grade of 5.0 (excellent) for the diploma examination,
 - 4) has not been subject to disciplinary sanctions,
 - 5) has submitted the diploma thesis by the deadline specified in §21(11), including any approved extension, where applicable under the study program.
2. A graduate awarded a diploma with distinction shall receive the Gdańsk Tech Golden Badge of the Graduate.

XV. CONDITIONS AND PROCEDURES FOR THE PARTICIPATION OF EXCEPTIONALLY GIFTED STUDENTS IN UNIVERSITY CLASSES

§32

1. Highly gifted secondary school students (hereinafter referred to as students), upon their own request, may participate in classes included in degree programs in fields corresponding to their talents.
2. Applications to participate shall be submitted no later than 7 days before the planned start of classes.
3. The decision to allow a student to participate in classes shall be made by the dean of the relevant faculty, subject to the consent of the student's parents or legal guardians and the headmaster of the school attended by the student.
4. Applications referred to in paragraph 1 may also be submitted by institutions supporting highly gifted youth, provided that the procedure set out in paragraph 3 is observed.

§33

1. Students are required to comply with the rules and regulations in force at Gdańsk Tech.
2. Students may use the University's teaching facilities and seek assistance from University staff.
3. Students may participate in student team projects and in student research activities.
4. The dean of the faculty may appoint an academic supervisor (mentor) for a student.

§34

1. Students receive a record of academic achievement.
2. Course completion is governed by these Rules and recorded in the student achievement record. Upon completion, students receive a certificate confirming participation and course completion.
3. Students admitted to Gdańsk Tech in the same degree program in which they previously completed courses may be exempt from repeating those courses, provided there have been no changes to the learning outcomes. The decision is made by the course instructor.
4. Students admitted to Gdańsk Tech in a different degree program may be exempt from repeating courses completed prior to enrollment if the courses are included in the program of study and the course instructor determines that the learning outcomes are sufficient.

XVI. FINAL AND TRANSITIONAL PROVISIONS

§35

1. These Rules shall enter into force in the 2026/2027 academic year.
2. In matters not regulated by these Rules, the provisions of the Act, together with regulations issued by the minister responsible for higher education, and the Statute of Gdańsk Tech, shall apply.
3. Agreements with students concluded before the 2019/2020 academic year shall remain in force. Such agreements shall be governed by Article 160a of the Act of 27 July 2005 – Law on higher education (Journal of Laws 2017, item 2183, as amended).
4. The rector serves as the final authority in all appeal matters under these Rules.